

**Lake Eola Charter School
Board of Directors
Minutes
For December 14, 2016**

Members Present: Jim Craner, Jeff Bush, Ryan Santurri, Sherri Dixon, Alex Eng, Joan Roxbury, Ronnie DeNoia

Absent: Victoria Shade

Visitors: Jillian Friedman (LECS Teacher), Ed Langdon, Sharon Morell

Meeting commenced at 5:35 p.m. & adjourned at 7:25 p.m.

Motion to approve October 2016 Minutes was unanimous.

Motion to approve October 2016 Confidential Minutes was unanimous.

Old Business:

Contract: R.Santurri said that he had different versions & having a hard time putting together the correct one. He did find it & sent it out, but it is a 5 year contract & R.DeNoia said it needs to be revised for a shorter version. J.Craner asked what would be the term for anyone other than R.DeNoia & R.DeNoia recommended 2 years. R.Santurri questioned availability if only offered 2 years & suggested maybe 3-5 years would offer more certainty. J.Craner asked about a probationary period & R.DeNoia said that the teacher contract has one & the administration contract should too. R.Santurri said that he would clean-up a couple of things & resend R.DeNoia's contract for finalization at the Feb. meeting.

Strategic Plan: Jillian Friedman passed out copies of the revised plan & reported that it consisted of instructional goals for content & staff goals for schoolwide initiatives. She said a staff meeting was held & everyone was asked to review the plan & their instructional areas & add or delete content. Everyone agreed that a less restrictive approach was best, so did not name specifics. The second half of the meeting consisted of groups reviewing posters that were made showing the edits individually made for a final review and/or discussion. J.Roxbury explained that there were some fears that arose from some staff about putting in writing these goals as it related to their accountability in attaining them as they felt that they already had too much on their plate & they may not be able to commit to this. She said that they felt better about going forward after it was explained that this represents a direction that should be reviewed periodically & that it takes years to transition to the point where these things have occurred & they will occur at different rates. J.Friedman said that support tools like time, money, & resources, will be needed. Also making time for staff to do these things, will be needed. J.Craner said it was an amazing plan & R.DeNoia said that there should be a report to the Board on the anniversary of implementation as some of the initiatives, etc., may carry over as multi-year items. J.Roxbury said research had indicated plan reviews at 3 years & this plan has a timeframe of 2016-2020. S.Dixon asked about the length of the plan & R.Santurri asked how is this document used. Discussion held. J.Craner thanked J.Roxbury & J.Friedman for all their hard work & effort in getting this accomplished. S.Dixon motioned to approve. A.Eng seconded. Vote unanimous.

School Improvement Plan: S.Dixon moved to February meeting.

New Business:

Financials: J.Craner thanked E.Langdon for supplying dinner for the meeting. E.Langdon reported total assets were roughly \$602,000 & total liabilities roughly \$57,000 for a total equity of \$545,000. Nothing out of the ordinary in the accounts, no real variances. Monthly profit of \$9,900 & year to date income showing at \$28,000. J.Bush motioned to approve the November 2016 Financial Statement. S.Dixon seconded. Vote unanimous.

Director's Report:

- Foundation – \$63,075 currently
- Full Sail Partnership – Schoolwide participation in a full day of PD at Full Sail University that was amazing. Additionally, they hosted on our campus along with Mr. Gainey (4/5 L.Arts teacher), *Parent Tech Boot Camp*, to instruct & inform parents about social media sites & safety. The PTSA provided snacks & the parents that attended felt it was well worth it.
- Hour of Code – Students loved it, had more classes involved this year.
- Report Cards – 1st one of the year, conferences went well.
- Community Service – This year we adopted 10 people from Orlando Union Rescue Mission to provide holiday gifts for & 8th grade students made 300 peanut butter & jelly sandwiches, spearheaded by Beth Bishop (PE Aide), for One Heart for Women & Children, to be distributed in the community as one of our 49 Acts of Kindness.
- Twitter & Instagram – LECS now has accounts & attempting 1 posting per week to get out school info, used it to highlight the making of 300 peanut butter & jelly sandwiches for the homeless & holiday gift support for 3 families at OURM.

LECS Lease: R.DeNoia reported that the LECS Foundation Board met & discussed the current LECS, Inc. lease. The Foundation Board drafted an Amendment to the current lease to adjust the lease amount by an increase of \$2,000 per month & submitted it to E.Langdon & Tom Reilly (Auditor) for review. She said that they saw no issues with the Amendment. R.DeNoia distributed the *First Amendment to Lease* to the LECS Board for review. S.Dixon motioned to approve the increase of the current monthly lease amount by \$2,000. R.Santurri seconded. Vote unanimous.

Insurance: R.DeNoia reported that up to this point she had not been receiving the medical/health insurance coverage benefit that is provided to LECS employees. She said it was her own choosing to opt out as she had coverage that was already being provided to her. At this time however, her coverage will now incur a fee that she is requesting that LECS pays for. R.DeNoia said that this amount is roughly less than a third of what it would cost should she join the current LECS insurance plan. Discussion held. S.Dixon motioned to approve the payment of R.DeNoia's medical/health insurance coverage as requested. A.Eng seconded. Vote unanimous. R.DeNoia will submit invoices to LECS for payments to the insurance company.

Teacher's Report: Please see below. J.Bush asked why there was a change in K & 1st report cards & R.DeNoia explained that they were participating in a narrative report card pilot, much like J.Roxbury & J.Friedman did in their classes last year.

Board Update

December Mtg 12/14/16

Below are bullet points highlighting the news I will be sharing with the board. If there is more to add, please send me an email with the details ☺ Joan

- Visited Bob Carr to see the Orlando Philharmonic 1-5 grades
- Cluster 2 and K-2 attended performance of Happy Elf at Orlando Rep
- 3rd grade goes to the Orange County Supervisor of Elections Office on Wednesday to see the voting operations and process in Orange County as part of our civics unit. *reschedule Jan*
- 3rd grade partnership with UCF CREATE: The students finished a paper mache Sea Turtle sculpture through our partnership with UCF CREATE. Our Sea Turtle, Sir Bubbles, is seeking Orlando businesses to host him as he goes on a traveling tour around Orlando.
- Many teachers participated in the Hour of Code last week: Lots of enthusiasm!
- 2nd grade has 1:1 kindles this year and is using program called EPIC which allows rdg of digital books and watching educational videos
- Spirit week went very well
- 49 Acts of kindness underway...some teachers have begun their "2nd" act of kindness project
 - Cluster 3 students planted a garden in front of the downtown recreation complex and pottery studio
- Mock Election held in November by 7th grade Civics class
- School staff attended a Professional Development day at Full Sail. Great opportunity to see how to infuse technology into the classroom to add excitement, engage students and enable students to represent their learning in new ways using technology.
- Report Cards went out and conferences went well. K-1 held conferences in place of report cards with report cards being distributed later.
- Book Fair was held
- Art classes are underway and will be done this week. Pottery classes start in February
- Progress Reports go out this Wednesday

