

**Lake Eola Charter School  
Board of Director  
Minutes  
April 15, 2009**

**Members present:** Charles Frederick, Eric Lindborg, Jennifer Davis, Laura Sundberg, Stacey Cole, Jordan Clark, Mary McCormick, Ronnie DeNoia, and Deanna Guiseppi

**Absent:** Lisa Early, Pete Clarke, Tim Johnson,

**Visitors:** Ed Langdon

Meeting commenced at 5:37 pm and adjourned at 7:30 pm

Motion to approve the March minutes was moved by Laura and seconded by Jenifer with the addition of the emails as they pertained to the lease proposal. Vote unanimous.

**Financial Report:**

Ed Langdon presented the financials. Nothing significant happened during the month of March. There was appositive cash flow against a budgeted loss for the month. Based on no further anticipated cuts in FTE, Ed will provide a revised budget for the May meeting. Some line items i.e. field trips were over budget, but that was attributed to expenditures for down payments cycled before deposits.

**Teacher Representative Report:**

Ms. McCormick reported on upcoming activities such as Earth Day and Tallahassee. Other activities in the month were the middle schoolers trip to see Much Ado About Nothing and the 8<sup>th</sup> graders trip to Washington. Ms. McCormick also reported that Mr. Madewell is with the 5 school county winners at the State Science Fair in Lakeland, the four Oration winners are preparing for the County level competition and Mr. Hughes' students and beginning their study on the Civil War. The Dreamer and Doers have been selected: Grace Hamilton-5<sup>th</sup> Grade and Devan Spear-8<sup>th</sup> grade.

**Director's Report**

Ms. DeNoia reported on the following:

- The Foundation is at \$94,222.33
- Mad Cow theater hosted an improve workshop for our students which they very much enjoyed. They will be doing a similar activity for the 4/5 graders in May.
- Dr. David Carr, a local pediatrician, conducted classes on Human Sexuality for 5<sup>th</sup> and 8<sup>th</sup> graders.

- The Kiwanis Track Meet is Friday, April 17. Thirty 4/5 graders will be participating.
- Portfolio Review is the afternoon of April 30. It is the premier event of the academic year where the children review what they have learned and detail their growth since August.
- A mini Book Fair will be held on the day preceding Portfolio Review and on Portfolio Review Day also.
- The second round of retention letters/conferences has been completed. The curriculum committee will be reviewing the policy for clarity. (This informational piece initiated a great deal of dialogue about the process followed for retention and the scope of the letters sent and whether the letter should be tweaked for k-8 as needed. Deanna and Mary responded to Laura's particular questions).
- The problems with the parking in front of the school have been put on hold temporarily while the City and the Parking Department revisit the issue. The parents were instrumental in the stay sending emails to the City and Parking Department-thanks.
- The high school will be holding an additional informational meeting on April 28 at 6pm in the Cypress Room at the Library.
- The PTSA has tentatively scheduled a Street Party on May 22.
- Finnhenry's has graciously donated their establishment for a LECS Silent Basket Auction and Fellowship gathering on May 30 from 6-9.

### **Building Report**

Charles reported that he had met and spoken with the DBC and presented the lease proposal that the Board authorized the prior month. There was only one glitch in the proposal and that related to the parking spaces. DBC has calculated a loss in income with giving us 17 spots (though they are at 98% capacity not 100%). There was some informal negotiation that took place suggesting that LECS should split the cost (\$850.00 pm). After significant discussion on counter/compromise proposals, the following motion was made by Laura, 2<sup>nd</sup> by Stacey and passed unanimously by the Board: The Board directed Charles to respond to the negotiations concerning the charge for parking spaces with a "no" on the increase in monthly rent, but offering to return all but 5 spaces to the DBC at night and on the weekends.

### **Fund Raising Committee Report**

Laura reported that she had some dialogue with Caitlin VanVoorhis, but had not held a formal meeting yet. She was hoping to firm something up in the next month and would alert all committee members to the date and time.

### **By-Laws Task Force**

Jordan had nothing to report on the By-Laws. Ronnie suggested since it had been a year since the revision was started that the Board outsource the revision to Margaret Linnane as she was our Board trainer. The task force did not want to do that and Eric offered to set up a conference call so that the committee of Jordan, Eric, Ronnie, Lisa and Pete can

review the by-laws and offer suggestions on the revision. It was further agreed that perhaps the best approach would be to complete the revision in parts rather than to tackle the entire set at once. Ronnie also reminded the task force that the meetings need to be posted and minutes taken.

### **Strategic Planning Task Force**

There was no report from the Strategic Planning Committee. The committee voiced that they have been having difficulty getting together. Eric offered to set up a conference call similar to the one he was staging for the by-laws task force. The committee agreed to get back to him with some convenient dates. Ronnie reminded the committee that the School Improvement Committee has a plan that can be used for the Strategic Planning Committee. Further, since Mary sits on that committee also, she would be a good resource as a bridge between the two.

### **Old Business**

The mission statement was presented. Laura had a question about the terminology “differentiated instruction” in respect to being understood by the general population. Both Deanna and Mary defined the term and related it to the philosophy of the school. With that explanation, Laura motioned, Deanna 2<sup>nd</sup> and the new mission statement was unanimously approved by the Board. The second item, the follow up calls on the Foundation contributions was deferred to the next meeting as Tim and Lisa were absent.

### **New Business**

The lottery procedure was deferred to the meeting that will be held to discuss the revisions to the by-law. The Board concurred that item b was resolved at the prior month’s meeting and needed no further discussion.