

LECS SAC Meeting Minutes  
September 12, 2011, 6:00-7:30  
School Library

Agenda:

Convene

- Approval of Minutes: June Meeting
- Director's Report
- Committee Reports
- Old Business
- New Business
- Adjourn

**Members Present:** Ronnie DeNoia, Sharon Morell, DeVonna Craner, John Mays, Greg Mellowe, and Jillian Friedman

**Minutes Recorded By:** Jillian Friedman

Greg Mellowe called the meeting to order at 6:10 p.m.

The minutes from the June meeting were approved with no corrections.

**Immediate Order of Business**

- Jillian Friedman was introduced as the new faculty representative. Since the previous faculty representative (Carrin Hahn) had acted as secretary, Sharon asked for a new secretary to be selected. Jillian volunteered to act as secretary and record the minutes.

**LECS Director's Report, reported by Ronnie DeNoia**

**Financial**

- The Foundation has a balance of \$44,316.83.
- Our administrative fee decreased from 5% to 2% due to LECS's state designation as a high performing school.
- This savings allowed Ms. DeNoia to hire a music teacher.

**Building**

- Over the summer, the air conditioning was replaced; all cleaning was completed; all painting was completed; carpets and tile were completed.
- The office renovations will be completed over Thanksgiving.

**Curriculum**

- A new learning specialist has been hired, Anne Calandrino.
- The new music teacher, Vanessa Vache, started on Friday.

**Miscellaneous**

- To reinforce the LECS academic philosophy, we have appointed a mentor for the new teachers. Michele Stucker meet with the teachers weekly on items unique to the school's curriculum.
- A sub-committee of the Board met over the summer and crafted a bullying policy (long and short form. The long form is available on the website and the short form is in the Student/Parent Handbook and was sent home via email for signing.
- New parents seem to be adjusting. New staff have been well-received by both students and parents.
- Greg asked about the Mobile Pantry – who is sponsoring it and how it is working out. Ronnie replied that the pantry is stocked by the First Baptist Church, and that it is now available after-hours to protect the privacy of participants.
- Greg asked if the LECS Bullying policy is similar to the OCPS bullying policy; Ronnie indicated that it was similar, but that the LECS policy is more strict than the OCPS policy.

## **Committee Reports**

### **Business Partners Committee, reported by Ronnie DeNoia**

- Ronnie reported that she will be scheduling McDonald's fundraisers for the year at the McDonald's on 17-92.

### **Facilities and Technology Committee, reported by John Mays**

- John gave kudos in his report to both Ronnie and Sharon for the massive effort to renovate the building over the summer. They indicated that the summer work days were well-attended, enabling them to move large amounts of furniture in and out of rooms for carpeting, painting, tiling, and replacing furniture.
- Because everything in the building has just been cleaned, a decision was made not to schedule a clean-up day in October. Instead, Ronnie will send out a request for two work days in November to help with the moving that will need to be done to facilitate the office renovation.

### **Fund Raising, reported by DeVonna Craner**

- DeVonna reported that she intends to begin sending out e-mails soon in order to form a committee for Silent Auction. She asked Ronnie and Sharon to provide her with letters and past contact information. Ronnie indicated that she would pass on her binders of information whenever DeVonna was ready. DeVonna will be putting together a committee of parents to assist her in gathering donations for the silent auction, which will be the major SAC fundraiser for which DeVonna is responsible.

### **Curriculum Committee, reported by Greg Mellowe**

- The Spanish for high school credit class is off the table. Ronnie indicated that the primary reason was that not enough students were willing to give up PE in order to attend Spanish classes 4 days per week.
- Ronnie reported that a curricular issue remains concerning the issuing of high school credit for Earth/Space Science, which Boone High School now requires as a prerequisite for enrolling in Honors Biology. Some 8<sup>th</sup>-graders report cards were re-printed with the

Earth/Space Science class code, if the science teacher indicated that the student's performance warranted it. This will be an issue at the end of this year again, as related to students attending Boone. It will be impossible to do the same coding for students who took Earth/Space Science in 6<sup>th</sup> grade, and the committee was uncertain how to resolve this issue.

- There was some discussion about the End of Course exams.

#### **After School Committee, reported by Ronnie DeNoia in Carol Dierksen's absence**

- Ronnie handled most of the club details this year. She asked that in the future, the step-by-step instructions for establishing clubs be followed.
- Clubs started today. Enrollment is very light. Several clubs, such as literary magazine, fencing, and Odyssey of the Mind, folded due to lack of enrollment.
- Chorus will be offered on Wednesdays after school for \$5 per session.

#### **Old Business**

- The School Effectiveness Survey – John reported that he is designing a new, on-line version of the school effectiveness survey. Ronnie asked John if there was a way to control for parents filling out multiple surveys (beyond the one per child already allowed). He wasn't sure. Without a way to control for this, there is the possibility of one or two disgruntled parents throwing the results. John will look into how to address this concern through the software. If it is not possible to safeguard against this, other members suggested that a "trial run" be done, surveying parents on a less significant topic. It was suggested that the "trial run" might take place with the School Improvements Survey, currently conducted by Sherri Dixon. John will look into possible solutions and report back to the committee at the next meeting.

#### **New Business**

- Greg asked whether we should consider sending out the SAC information sheet through e-mail, although he indicated that the last time this was done, he received no responses. Sharon suggested the information be submitted for the newsletter; but since it's already on the website, the committee agreed that it was fine to stay there where parents can access it if they're interested. Greg will e-mail changes in the information to Sharon so that she can have Casey update the website.
- Dates of the next meetings were clarified. The next meeting will be Monday, November 7<sup>th</sup>, not the 17<sup>th</sup>, which was a type-o on the posted meeting dates.

The meeting was adjourned at 7:19

The next meeting will take place on Monday, November 7, 2011, in the school library.