

LECS SAC Meeting Minutes  
December 7, 2009, 6:00-7:20  
School Library

Agenda:

Minutes  
Director's report  
Committee reports  
Old Business  
New Business

**Members Present:** Ronnie DeNoia, Carol Dierksen, Greg Mellowe, Sharon Morell,  
DeVonna Craner, John Mays, Jillian Friedman, and Carrin Hahn

**Minutes Recorded By:** Carrin Hahn

Sharon Morell called the meeting to order at 6:02 p.m.

The minutes from November were approved with two changes.

**LECS Director's Report, written and reported by Ronnie DeNoia**

**Finances:**

Foundation \$104,326.16

**Building**

The fire inspector was scheduled to do a walk through last week. We are due to sign the lease contract this week. Once it is finalized, I will hold a general parent meeting.

**Miscellaneous**

- IDignity will be coming to speak to the 3<sup>rd</sup> and 4<sup>th</sup> grade students. We are listed on their web site as a partner.
- Progress reports go out next week
- Below grade level progress letters go out next week
- Electronic Newsletter has been posted
- East West Shrine Game is in full swing
- Pampered Chef is in progress

- Carol asked if tours would be possible once LECS has possession of the new building. Ronnie said she will hold one event for parents to go in and see the building, but she will not have the students in there before the building is ready to be occupied. There was some discussion about how it would be fine for the students to see the building for the first time on Back to School Night.
- Greg asked when the meeting would be, and Ronnie said she would schedule a meeting once she has a signed document. It would most likely be after Winter Break. He then asked if Ronnie could display the plans for the new building, and Ronnie said that she would do that.
- Jillian asked about the date for teachers to start moving, and Ronnie said it won't be in March; she hopes it will be in May or June. Ronnie said she has been told that the renovation won't take long, but the building also needs a new entrance (for the school) and cards need to be made for staff to get into the building.
- Greg asked if Ronnie could tell the "open" rate for the online newsletter. Could Ronnie tell how many people have looked at it? Ronnie said that she can track how many people are going to the website. She said that they are using Constant Contact, which has newsletter templates and ways to monitor the distribution list. The goal is to make the newsletter readable and concise for the people outside LECS who might read it.

## **Committee Reports**

### **Fundraising, reported by Ronnie DeNoia**

- Ronnie had nothing to report.

### **Technology Committee, reported by John Mays**

- John said that there was a Saturday clean up, and he thinks things went well. Ronnie said only one person didn't show up, and she thinks everything has been fixed or cleaned.

### **After School Committee, reported by Carol Dierksen**

- Carol said Monica Tamborello is willing to teach a Drama class for 3<sup>rd</sup>-5<sup>th</sup> grades. It will be on Wednesdays. The yoga teacher is in the process of gathering people for a second class that might be for middle school students. Ronnie will send out an e-mail to see how many people might be interested in either of these classes. Ronnie also said that she has twelve people already interested in the guitar class, but there is an age range from 1<sup>st</sup> to 7<sup>th</sup> grade, so she is not sure how that will work.
- DeVonna asked about sign-ups for the second half of the year. Carol said that students in yoga club would need to sign up again.

### **Business Partners Committee, reported by DeVonna Craner**

- DeVonna said that the school received \$203 from the Pizza for Puppetry Night. There was some discussion about changing the times and how successful the night was, especially since the restaurant allowed take-out orders to be part of the fundraiser.
- DeVonna said that Caitlin from FinnHenry's would also like to do some sort of fundraiser like that for the school. It would have to be something like a date night, though, since

people under 21 aren't allowed into the restaurant.

### **Curriculum Committee, reported by Jillian Friedman**

- Jillian and Greg had nothing to report.

#### **Old Business**

- There was no old business.

#### **New Business**

- Ronnie and Sharon asked for feedback on the school survey. Sharon provided copies of two surveys that OCPS has for its parents to complete. One of their surveys is about school conditions and the other one is about school effectiveness.
- Ronnie said that people from Rollins have told her the LECS survey is much too long. They also told her we need to figure out what we want to get out of the survey and what are we going to do with the information. SAC members said that knowing what is going well and what needs improvement would be some things to get out of the survey. Sharon said that the reasons for the information are because it is needed to drive the School Improvement Plan goals and because it is important to have one. Ronnie pointed out that this is not in the charter to have to do a survey.
- SAC members talked about some specific questions. There was a discussion about why some of the questions might need to be repeated in a different way, but Ronnie pointed out that the repeated questions need to be separated.
- Greg suggested three types of questions: 1) overall job of instruction and communication, 2) meeting the mission statement goals, and 3) hot button items that need to be improved upon.
- Jillian said she likes the categories on the OCPS surveys, but she also likes Greg's idea and having a few questions for each of those.
- Carrin suggested having a narrative survey based on the OCPS categories. Others said it would be too hard to grade a narrative-only survey. Then she suggested having two or three questions for each category, plus some space after the questions for the narrative. The narrative would have a question that would invite both positive and critical responses.
- There was more discussion about how this might work. In the end, SAC members agreed that those who wanted to meet could come at 5:00 to the January meeting to work on the questions.

The meeting was adjourned at 7:22.

The next meeting will take place on Monday, January 11, 2009, in the school library.