

The Code of Student Conduct (Code) has the rules for when you are at school, on a school field trip, at a school activity, or on a school bus. All Orange County Public School (OCPS) students must follow the rules in the Code. Some of the rules must also be followed when you are at home if you make bad choices and it hurts someone at school or makes the Principal at your school think your actions are unsafe to other students.

It is good to read the Code with your parent or a trusted adult at home who can help you understand what the rules are when you are at school. Your teacher will also review the Code and rules with you during the school year, so if you have any questions, you can always ask your teacher. Here are some tips that may help you understand some of the rules in the Code:

- If you have something that is not allowed at school or do something at school that you shouldn't, you should tell your teacher or other adult at school right away. If you tell your teacher or another adult before they find out, you may not get in trouble. This is called [Safe Harbor](#).
- If you make a bad choice outside of school and are arrested by the police, you may not be able to [play sports or be part of other fun activities at your school](#).
- Weapons, such as knives and guns (even toy guns) and drugs are dangerous and may hurt someone, so they cannot be at school. If you or someone you know has a weapon or has drugs at school, tell your teacher or another adult right away. If you bring a weapon or drugs to school, you may be [removed from your school](#) and your friends for an entire school year.
- Always treat others with kindness and respect. Being rude or mean or picking on someone is called [bullying or harassment](#) and is not allowed at school.
- Keep your hands to yourself at all times. Touching other students or adults could end up hurting the other person or make them feel uncomfortable.
- Use words that make others feel good. Telling other students or adults that you want to hurt them or act like you are going to hurt them is called a [threat](#). The teachers and other adults at school want to make sure everyone is safe, so even if you were joking, you may get in trouble for saying or doing certain things.
- If you or someone you know breaks a rule at school, [you may be asked questions about it](#). The person asking you questions may also ask you to write down what you saw or did. If you do not want to say anything, that is okay too, just let the person know who is asking you questions.
- If a teacher or other adult at school is concerned that you have something that is unsafe, they are allowed to [look](#) in your backpack and other belongings.
- If you see someone doing something bad you should say something to someone. You can also report crimes to FortifyFL through the FortifyFL app, on your school-issued device, or by going online at www.getfortifyfl.com.

 **Did you know the Code is on your school-issued device and can also be found at www.codeofconduct.ocps.net?**

School Name

Grade

Student Name

Date

Print Parent/Guardian Name

Parent/Guardian Signature

Date

PARENTS/GUARDIANS: THIS FORM IS REVIEWED WITH YOUR CHILD AT SCHOOL. PLEASE SIGN AND RETURN THE PARENT/GUARDIAN FORM TO YOUR CHILD'S SCHOOL. FAILURE OR REFUSAL TO SIGN THIS ACKNOWLEDGEMENT FORM WILL NOT RELIEVE A STUDENT OR THE PARENT/GUARDIAN OF THE RESPONSIBILITY FOR COMPLIANCE WITH THE CODE OR ACCOUNTABILITY FOR LOSS OR DAMAGE TO OCPS PROPERTY.